

DUNSTER PARISH COUNCIL
Sarah Towells – Clerk
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01984 631914

Dear Councillor

05th August 2026

You are hereby summoned to attend the Council Meeting of the Dunster Parish Council to be held on **Tuesday 11th August 2026 at 7.00pm** at Dunster Tithe Barn Meeting Room for the purpose of transacting the following business. Members of the public are invited to attend the meeting. Please see Public Participation Notice.

Yours sincerely

Sj Towells

Sarah Towells - Clerk to the Council

26/99 Apologies for absence (LGA 1972 s85(1))

26/100 Declarations of Interest & Dispensations – Members to declare any interests including disclosable pecuniary interests they may have in agenda items that accord with requirements of the Parish Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). This does not preclude any later declaration.

26/101 Minutes of the Meeting held on Monday 13th July 2026 for approval (LGA 1972 sch 12 para 41 (1))(Forwarded)- To receive, approve and sign the minutes of the last Parish Council meeting held on 13th July 2026 as a true and accurate record.

26/102 Minutes of the Extra-Ordinary Meeting held on Thursday 30th July for approval (LGA 1972 sch 12 para 41 (1))(Forwarded)- To receive, approve and sign the minutes of the Extra-ordinary Parish Council meeting held on 30th July 2026 as a true and accurate record.

26/103 Review of Asset Register

26/104 Review of Risk Register

26/105 Somerset Councillor Report

26/106 Accounts report

26/106.1 Approval of expenditure

Payable to	What for	Payment date	Amount	VAT	TOTAL
Sarah Towells	Salary for July	11.08.26	£856.80	-	£856.80
EDF (DD)	Toilets	18.08.26	£61.69	£3.08	£64.77
Sarah Towells	Home working Allowance	11.08.26	£18.00	-	£18.00
Sarah Towells	Transport and parking	11.08.26	£20.10	-	£20.10
K Sully	New Lock on Notice board	11.08.26	£11.90	-	£11.90
K S Cleaning	Toilets	11.08.26	£575.00	-	£575.00
G A Sully & Sons Ltd	Weedspraying River	11.08.26	£168.00	£33.60	£201.60
G A Sully & Sons Ltd	Weed spray village	11.08.26	£583.00	£116.60	£699.60

26/106.2 To consider income/expenditure analysis for July 2026

26/106.3 Agree Bank reconciliation for July 2026

26/106.4 To consider Budget Monitoring

26/106.5 Agree PAYE figures for July 2026

26/107 Planning: To receive verbal report from Planning Committee regarding the following applications

EXM/26/012/LBC	Leyland 13 West Street Dunster Minehead TA24 6SN	Proposal: Listed building consent for the proposed replacement of windows, doors, fascias and rainwater goods, replacement of flat roof with mono-pitch tiled roof, installation of skylight, repair of 1no chimney and reinstatement of 1no chimney along with internal reconfiguration.
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26/108 Cemetery's: Verbal update from Cllr Sully

26/109 Allotments: Verbal update from Cllr Sully

26/110 Buttercross Orchard: Verbal Update from Cllr Harris

26/111 Riverside Walk: Verbal update from Cllr Vicary

26/112 Dunster Steep Toilets:

26/112.1 To note donations and toilet rolls

26/112.2 Clerks verbal update regarding toilets

26/113 Correspondence: For discussion and agree response/action

26/113.1 Email from Dunster Estate with copy of Orchard Lease (forwarded)

26/113.2 Email from parishioner regarding watering the playing fields with a sprayer (forwarded)

26/113.3 Email from Parishioner regarding increase in farm traffic on the lanes in Dunster (forwarded)

26/113.4 Email from Contractor regarding request for telephone number (forwarded)

26/113.5 Email from Ben Parker – Minehead Town Council regarding Ellicombe (forwarded)

26/113.6 Email from Thomas Thurlow regarding 2 The Ball (forwarded)

26/114 Defibs – Verbal update from Cllr Ell

26/115 Highways

26/115.1 To receive Highway working group draft minutes from meeting held on 4th August 2026 and approve any recommendations

26/116 Bike racks – agree way forward for bike rack places

26/117 Packhorse playing field – working group update

26/118 Emergency Plan – Agree way forward regarding producing an emergency plan for Dunster

26/119 Items to Report

26/120 Matters for the next meeting to be held on Monday 14th September 2026

26/121 Close meeting