

DUNSTER PARISH COUNCIL
Sarah Towells – Clerk
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Dear Councillor

08th July 2026

You are hereby summoned to attend the Council Meeting of the Dunster Parish Council to be held on **Monday 13th July 2026 at 7.00pm** at Dunster Tithe Barn Meeting Room for the purpose of transacting the following business. Members of the public are invited to attend the meeting. Please see Public Participation Notice.

Yours sincerely

Sj Towells

Sarah Towells - Clerk to the Council

26/68 Apologies for absence (LGA 1972 s85(1))

26/69 Declarations of Interest & Dispensations – Members to declare any interests including disclosable pecuniary interests they may have in agenda items that accord with requirements of the Parish Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). This does not preclude any later declaration.

26/70 Minutes of the Meeting held on Monday 8th June 2026 for approval (LGA 1972 sch 12 para 41 (1))(Forwarded)- To receive, approve and sign the minutes of the last Parish Council meeting held on 8th June 2026 as a true and accurate record.

26/71 Review of Asset Register

26/72 Review of Risk Register

26/73 Somerset Councillor Report

26/74 Accounts report

26/74.1 Approval of expenditure

Payable to	What for	Payment date	Amount	VAT	TOTAL
Sarah Towells	Salary for June	13.07.26	£856.80	-	£856.80
Spot on Supplies	Toilet Rolls for Toilets	13.07.26	£74.22	£14.84	£89.06
EDF (DD)	Toilets	16.07.26	£59.83	£2.99	£62.82
Sarah Towells	Home working Allowance	13.07.26	£18.00	-	£18.00
Sarah Towells	Transport and parking	13.07.26	£20.10	-	£20.10
SALC	Councillor Training	13.07.26	£25.00	-	£25.00
K S Cleaning	Toilets	13.07.26	£550.00	-	£550.00
G A Sully & Sons Ltd	Weedspraying River	13.07.26	£139.00	£27.80	£166.80
G A Sully & Sons Ltd	Grass cutting Dunster Steep	13.07.26	£500.00	£100.00	£600.00
Initial	2Toilets	13.07.26	£93.39	£18.68	£112.07
Spot on supplies	Soap for Toilets	13.07.26	£47.65	£9.53	£57.18
MHPF(UK) Ltd	Orchard rent	13.07.26	£1.00	-	£1.00
Exmoor National Pk	Posts for High Street	13.07.26	£625.65	£130.53	£783.18
MSMG	Notice board at toilets	13.07.26	£25.00	-	£25.00

26/74.2 To consider current account income/expenditure analysis for June 2026

26/74.3 Agree Bank reconciliation for June 2026

26/74.4 To consider Budget Monitoring

26/74.5 Agree PAYE figures for June 2026

26/74.6 Application for grant of £400 from Marsh Playing Field Committee

26/75 Planning: No applications to discuss

26/75.1 To note Planning Committee minutes from 8th June 2026 (forwarded)

26/76 Cemetery's: Verbal update from Cllr Sully

26/77 Allotments: Verbal update from Cllr Sully

26/78 Buttercross Orchard: Verbal Update from Cllr Harris

26/79 Riverside Walk: Verbal update from Cllr Vicary

26/80 Dunster Steep Toilets:

26/80.1 To note donations and toilet rolls

26/80.2 To agree way forward regarding outside of public toilets – quote forwarded

26/81 Correspondence: For discussion and agree response/action

26/81.1 Email from Dunster Estate with copy of Orchard Lease (forwarded)

26/81.2 Email from SC regarding Avil Bridge Public Bridleway (forwarded)

26/81.3 Email from Dunster School with update on request for funding for a memorial garden (forwarded)

26/82 Defibs – Verbal update from Cllr Ell

26/83 Highways

26/83.1 Bollards repaired on the High Street

26/83.2 To receive Highway working group draft minutes from meeting held on 2nd June 2026 and approve any recommendations

26/84 Bike racks – updates

26/85 Map on toilets to include defibs – Verbal Update from Cllr Morley

26/86 Playing Fields – income and expenditure update from Cllr Sully

26/87 Packhorse playing field – working group update

26/88 Garden Wall on Church Street – discuss and agree way forward

26/89 Clerks verbal update

26/90 Quote for cutting Dunster Steep – discuss and agree way forward

26/91 Items to Report

26/92 Matters for the next meeting to be held on Monday 10th August 2026

26/93 Close meeting