

# DUNSTER PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD At DUNSTER TITHE BARN ON Monday 12<sup>th</sup>  
January 2026 7.00pm

## Attendees

**Councillors:** Geoff Dibble (Chair), Alan Vicary, Kevin Sully, Peter Finney, Tony Melnyk, Barbara Bryan, Steve Harris, James Morley, Tessa Williams and Matt Griffiths

**Clerk:** Mrs Sarah Towells

**Other:** Marcus Kravis (SC) and Andy Fay (Memorial Hall) and Syed Shah (SC)

## Apologies

**Councillors:** carol Ell

**Other:** Cara Strom (SC)

**Cllrs absent without apology:** None

Prior to the start of the meeting Syed Shah updated the Council on the issues with the Traffic lights and assured Cllrs that things would improve going forward.

**25/222 To note apologies for absence:** As noted above.

**25/223 Any New Declarations of interest and dispensations:** There were none.

**25/224 Minutes of the meeting held on 08<sup>th</sup> December 2025 for approval:** It was resolved to approve the minutes.

**25/225 Somerset Councillor Report:** Cllr Kravis reported that Council meetings were currently all about budgets.

## **25/226 Accounts**

25/226.1 Approval of expenditure: It was resolved to pay the payments on the attached list.

25/226.2 Current account expenditure analysis for December 2025: It was resolved to note the figures, and Cllr Finney would sign these.

25/226.3 Bank reconciliation for December 2025: It was resolved to note the bank reconciliation which would be signed by Cllr Finney.

25/226.4 Budget Monitoring: It was resolved to note the budget monitoring which would be signed by Cllr Finney.

25/226.5 PAYE figures for December 2025: It was resolved to note these were correct and a payment of £159.92 would be sent to HMRC.

## **25/227 Planning:**

It was resolved to note there were no planning applications.

**25/228 Review of Asset Register:** It was resolved to note there were no updates or amendments.

## **25/229 Cemetery's:**

25/229.1 Cemetery 3 – It was resolved to defer this to the next meeting as no quotes had yet been received. The Clerk would chase the contractors.

**25/230 Allotments:** It was resolved there were still a few plots available and the Clerk had sent an updated list to Cllr Sully who would make contact with them and offer them plots presently available.

25/230.1 Agree quotes for fencing: It was resolved to defer this to the next meeting as no quotes had been received. The Clerk would chase the contractors.

**25/231 Buttercross Orchard:** Cllr Harris reported that Wassailing would be on Saturday 17<sup>th</sup> January at 7.15 in the Orchard and a mini wassailing for Children will be held on Thursday 15<sup>th</sup> January. The notice board needs repairing and a new sign will be erected at the front of the Orchard.

**25/232 Riverside Walk:** Cllr Vicary reported the new bench was ready for staining.

**25/233 Correspondence:**

25/233.1 Email from Andy Fay regarding the Memorial Hall: Andy reported to the Council at the meeting that the deed dated 1922 has still not been found. It was resolved the Clerk would contact Thorne Segar solicitors and Risdons solicitors in Minehead to see if they had anything. Andy requested the Council place a memorial bench outside the Memorial Hall in memory of Doug Challoner who was both Chairman of the Council and did a lot for the Memorial Hall. The CCTV camera outside the hall is broken and no longer rotates. It was resolved to add this to next month's agenda.

25/233.1 Email from Minehead Town Council regarding boundaries: It was resolved to note the email and wait for official documentation to come regarding the request to change the boundary from DPC to MTC.

25/233.3 Email from Police with local newsletter. It was resolved to note the newsletter.

**25/234 Review of Risk Register:** It was resolved to note there were no updates.

**25/235 Neighbourhood plan:** It was resolved to remove this item from the agenda and concentrate on the Highways working group as it was the same members.

**25/236 Defibs:** The Clerk reported the electrician had fitted the defib at the shop down the Marsh. It was further resolved that Cllr Finney would check the defib at the same time as checking the one at Riverside Gardens. Maps would be placed in notice boards of locations of all the defibs owned by Dunster parish Council and also in the Parish Magazine. Presently we have 2 down the Marsh – one at Riverside Gardens and one at the Wood shop and two in the Village – one at the entrance to the Village Gardens and one at the Luttrell Arms Hotel.

**25/237 Highways:**

25/237.1 To receive the Highway Working Group Minutes from meeting held on 5<sup>th</sup> January 2026 and agree any recommendations: It was resolved to ask Highways the following:

- Exactly what satellite data consists of and how it works
- Request any speeding data from Marsh Street
- Ask when the buses sign will be moved to the other side of the car park and what happens to the signs at the other end of the village
- Discussions took place regarding painting yellow pedestrians on the walkway especially down Church Street to encourage pedestrians to only walk on one side and that vehicles then had a boundary to keep to. It was resolved to recommend we ask Highways if this is possible.

An email had been received from a resident in Park Street requesting the Parish Council ask Highways to remove a foot of double yellow line outside her property. It was resolved not to ask Highways as it could cause more issues with parking on Park Street.

**25/238 Bike Racks:** It was resolved Cllr Dibble would meet with the contractor regarding the fitting of the bike rack.

**25/239 Village Hanging baskets:** It was resolved to order the baskets again from Bristol City Council at a cost of £22.50 each.

**25/240 Items to Report:** There were none.

**25/241 Matters for the next meeting to be held on Monday 09<sup>th</sup> February 2026:** Allotment road use by the School, Memorial Bench and CCTV.

**25/242 Close Meeting:** The chairman declared the meeting closed 8.35 p.m.

Signed ..... Date.....