

DUNSTER PARISH COUNCIL
Sarah Towells – Clerk
Clerk.dunsterpc@gmail.com
01984 631914

Dear Councillor

04th March 2026

You are hereby summoned to attend the Council Meeting of the Dunster Parish Council to be held on **Monday 09th March 2026 at 7.00pm** at Dunster Tithe Barn Meeting Room for the purpose of transacting the following business. Members of the public are invited to attend the meeting. Please see Public Participation Notice.

Yours sincerely

Sj Towells

Sarah Towells - Clerk to the Council

25/263 Apologies for absence (LGA 1972 s85(1))

25/264 Declarations of Interest & Dispensations – Members to declare any interests including disclosable pecuniary interests they may have in agenda items that accord with requirements of the Parish Council’s Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). This does not preclude any later declaration.

25/265 Minutes of the Meeting held on Monday 09th February 2026 for approval (LGA 1972 sch 12 para 41 (1))(Forwarded)- To receive, approve and sign the minutes of the last Parish Council meeting held on 09th February 2026 as a true and accurate record.

25/266 Somerset Councillor Report

25/267 Accounts report

25/267.1 Approval of expenditure (to be given out day of meeting)

25/267.2 To consider current account expenditure analysis for February 2026

25/267.3 Agree Bank reconciliation for February 2026

25/267.4 To consider Budget Monitoring

25/267.5 Agree PAYE figures for February 2026

25/267.6 To agree earmarked reserves

25/268 Planning: To discuss and agree response regarding planning applications

EXM/26/024/VOC	13 The Olde House, Tea Room High Street Dunster Minehead TA24 6SF	Proposal: Change of use of ground floor retail space to tea room (Class A3), as per amended plans dated 20/03/08, without complying with condition 2 of approved application 6/10/08/106 to vary opening hours.
EXM/26/066/TCA	Dunster Castle Castle Hill Dunster Minehead TA24 6SL	Proposal: Works to trees in a conservation area: reduction of 1 x Normway Maple, 1 x Sycamore, 1 x Alder & 1 x Unknown

25/269 Review of Asset Register – any additions or amendments

25/270 Cemetery’s: Verbal update from Cllr Sully

25/271 Allotments: Verbal update from Cllr Sully

25/272 Buttercross Orchard: Verbal update from Cllr Harris

25/273 Riverside Walk: Verbal update from Cllr Vicary

25/274 Correspondence: For discussion and agree response/action

25/274.1 Resignation from Tony Melynk

25/275 Review of Risk Register – any additions or amendments

25/276 Defibs – Verbal update from Cllr Ell

25/277 Highways

25/277.1 To receive Highway working group draft minutes from meeting held on 2nd March and approve any recommendations

25/278 Bike racks – Verbal update from Cllr Ell

25/279 Memorial Hall

25/279.1 CCTV – discuss and agree quotes

- 25/280** **Date for Parish Assembly**
- 25/281** **Report damage to Bus shelter and agree to re-stain**
- 25/282** **Items to Report**
- 25/283** **Matters for the next meeting to be held on Monday 13th April 2026**
- 25/284** **Close meeting**