

DUNSTER PARISH COUNCIL
Sarah Towells – Clerk
Clerk.dunsterpc@gmail.com
01984 631914

Dear Councillor

08th April 2026

You are hereby summoned to attend the Council Meeting of the Dunster Parish Council to be held on **Monday 13th April 2026 at 7.00pm** at Dunster Tithe Barn Meeting Room for the purpose of transacting the following business. Members of the public are invited to attend the meeting. Please see Public Participation Notice.

Yours sincerely

Sj Towells

Sarah Towells - Clerk to the Council

25/286 Apologies for absence (LGA 1972 s85(1))

25/287 Declarations of Interest & Dispensations – Members to declare any interests including disclosable pecuniary interests they may have in agenda items that accord with requirements of the Parish Council’s Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). This does not preclude any later declaration.

25/288 Minutes of the Meeting held on Monday 09th March 2026 for approval (LGA 1972 sch 12 para 41 (1))(Forwarded)- To receive, approve and sign the minutes of the last Parish Council meeting held on 09th March 2026 as a true and accurate record.

25/289 Somerset Councillor Report

25/290 Accounts report

25/290.1 Approval of expenditure

Payable to	What for	Payment date	Amount	VAT	TOTAL
Sarah Towells	Salary for March	13.04.26	856.80	-	856.80
HMRC	PAYE	13.04.26	0.00	-	0.00
EDF (DD)	Toilets	16.04.26	£68.93	£3.45	£72.38
Sarah Towells	Home working Allowance	13.04.26	£18.00	-	£18.00
MSMG	Bus Shelter	13.04.26	£90.00	-	£90.00
Sarah Towells	Transport and parking	13.04.26	£17.70	-	£17.70
K S Cleaning	Toilets	13.04.26	£550.00	-	£550.00

25/290.2 To consider current account expenditure analysis for March 2026

25/290.3 Agree Bank reconciliation for March 2026

25/290.4 To consider Budget Monitoring

25/290.5 Agree PAYE figures for March 2026 as in above table

25/291 Planning: To discuss and agree response regarding planning applications

EXM/26/070/TCA	St Georges Church Church Street Dunster Minehead TA24 6SH	Proposal: Works to trees in a conservation area: Felling of 1 x Judas Tree, Pruning of 1 x Yew Tree
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25/292 Review of Asset Register – any additions or amendments

25/293 Cemetery’s: Verbal update from Cllr Sully

25/294 Allotments: Verbal update from Cllr Sully

25/295 Buttercross Orchard: Verbal update from Cllr Harris

25/296 Riverside Walk: Verbal update from Cllr Vicary

25/297 Correspondence: For discussion and agree response/action

25/297.1 Letter from Dunster estate – re rent increases

25/297.2 Police newsletter

25/298 Review of Risk Register – any additions or amendments

25/299 Defibs – Verbal update from Cllr Ell

25/300 Highways: To receive Highway working group draft minutes from meeting held on 7th April and approve any recommendations

25/301 Bike racks – updates

25/302 Memorial Hall

- 25/302.1 CCTV – discuss and agree quotes
- 25/303 Agree to order hanging baskets**
- 25/304 Review Councillor expenses and agree Parish Council Councillor expenses policy**
- 25/305 Map on toilets to include defibs – Discuss and agree a way forward**
- 25/306 Items to Report**
- 25/307 Matters for the next meeting to be held on Monday 11th May 2026**
- 25/308 Close meeting**